

**Mrs. Staci Allen**  
6<sup>th</sup> Grade Math, 6<sup>th</sup> Math RTI  
Room 98  
Email: sallen@haskell.esc14.net

Conference Time:  
3<sup>rd</sup> and 6<sup>th</sup> Periods  
9:52 to 10:40 and 1:02 to 1:47

2018-19

## Class Rules, Procedures, and Student Expectations

### **Classroom Rules**

- Be **Prepared**: Bring ALL materials to class. Follow all the rules in the student handbook. EVERYDAY.
- Be **Polite**: Say and do things that are nice to and for others.
- Be **Punctual**: Be on time to class and turn your work in on time.
- Be **Positive**: Be encouraging others.
- Be **Productive**: Do something school worthy.

### **Classroom Procedures**

#### Beginning of class:

- Enter the room quietly, sharpen pencils, read the board for any instruction, and be ready to start when the bell rings.
- Bell Work: Work on Vocabulary Cards, either be writing them or studying them for 5 minutes.

#### Middle of class:

- Listen to the lesson, participate in class and conversation, raise hand to answer, and focus on work. NO SLEEPING.

#### End of class:

- Put away work when told to do so, turn in things that need to be turned in, wait for Mrs. Allen to dismiss the class.

### **Student Expectations**

- Bring ALL supplies to class and follow ALL directions EVERYDAY.
- Be in their assigned seat before the bell rings and ready to work.
- Keep hands, feet, books, and all other objects to themselves.
- Use appropriate language; no obscene gestures, cruel remarks, or putdowns.

### **Restroom/Breaks:**

- Students are expected to go to the restroom, go to their locker and get a drink during the passing periods between classes; passing period are 4 min.
- Students will NOT be allowed to go to the bathroom, get a drink, or go to their locker during instructional time in class.
- Students must have teacher's permission to leave the classroom for any reason.
- Students may be allowed to leave the classroom during student work time during class; depending on the students' work ethic and class participation.

### **Cheating:**

If a student(s) is caught cheating on an assignment or test, a zero will be given to the student(s) which is NOT correctable. Parents/Guardians will be contacted as soon as possible. Office visits are applicable if necessary.

### **Substitute Teachers:**

If a student(s) name is written down by any substitute due to being disrespectful, talking, lack of materials, not working, or any other misconduct, an office referral will be written up on the student(s).

**Students' grades** will consist of participating in class taking notes and examples in the notebook, individual work, homework, tests, and quizzes. Vocabulary quizzes are will be every last day of the week. Progress reports will be sent home the 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> weeks that will need to be signed and returned for an extra 100 in the gradebook. However, please feel free to contact me, or look at the parent portal at any time for grade information.

50% -- Daily Work/Homework

50% -- Tests/Quizzes

### **Assignments:**

Students will not be able to take unfinished/ungraded assignments or assessments out of the classroom. If an assignment or assessment is not finished during the allotted classroom time, the student must come to my room to finish it during tutorials, or after school. If a student does not get the assignment or assessment finished within a week of the assignment being assigned, he or she will serve lunch detention until the assignment or assessment is finished. The assignment or assessment will be available to be worked on during the lunch detention.

### **Supplies:**

- **Students will need:**

1 (one) – 3 Ring Binder; at least 2 inches; any color, for just math

3 (three) – (at least) Dividers to put in binder

100 to 150 - 3X5 note cards, white or colored

1 or 2 packs – Notebook Paper: can keep in own binder, or I will keep

Pencils: mechanical or regular; Mrs. Allen will not supply mechanical refills

Erasers: pencil toppers and/or big (pink); Mrs. Allen will not supply erasers

Regular Color Pens – blue, red, or green; for color coding and vocabulary

#### **\*\*Not needed; But recommended to keep in Math Binder\*\***

Pencil Bag for just math

Personal pencil sharpener

Personal scissors, if left-handed

- There is **NO** need for:

Wild color ink pens, markers, sharpies, protractor, ruler, crayons, compass, calculator, tape, stapler, scissors, or anything else that I have not specifically asked for.

**Consequences for bad choices:** 1. Verbal Warning, 2. Move Seats, 3. Note/Call Home, 4. Office Referral, 5. D-Hall, 6. Lunch Detention

# Correction Guidelines for Mrs. Allen's 6<sup>th</sup> Grade Math

For any FAILED assignment or quiz, can be corrected for **up to** a 70.

Corrections must be done within a week of getting the assignment back. Corrections can be redone for a higher correction grade but cannot exceed the grade of 70, unless extra credit points are added to it.

You must complete ALL the instructions to get a 70.

## **NEVER AT ANYTIME**

erase anything from your assignment or quizzes.

ALL corrections should be done on a separate sheet of paper.

### To correct a failed assignment or quiz:

- Get out a blank paper
- Write your heading on the new paper.
- Write 'CORRECTIONS for (the assignment or quiz)' on the title line.  
    'Corrections for Rational Numbers pg 28'
- Write the number of the problem that you got incorrect from the assignment.
- Write out the information that you need to solve the problem.
- Show all work in correcting the question.
- Box in or circle the correct answer on the new paper.
- Skip a line.
- Go to the next question that you got incorrect on your assignment.
- Repeat the process until you are finished correcting the entire assignment.
- Staple the corrections to the front of the failed assignment.

### Vocabulary Quizzes

- The same rules apply
- Write the word with the correct definition one time.

### Tests

- Cannot be corrected. There will be a re-test available to take. I will take the higher grade of the two tests.
- Extra Credit Points can be added to the re-test, but the grade cannot exceed a 100,

## **Extra Credit:**

The only form of extra credit is vocabulary based. The student may choose one of three types of activities to complete for their extra credit. Students are not limited to the number of extra credit vocabulary activities at any time. However, the instructions must be followed correctly to get full credit for the activity. One point is awarded for each vocabulary word and definition set used correctly. Extra Points will be added to passing grades only, and a grade cannot go over 100. Extra Points can be rolled over to the next 6 weeks if left over. After the extra credit is given back to you, keep it in the Vocabulary section of your binder. If you have any questions on how to complete any of the extra credits, please come ask so that you may get full credit for your work.

### **Crossword Puzzle**

Choose from 5-10 words from the vocabulary list that you have already made on notecards. Remember, you only get to use the words and definitions once for this kind of extra credit. Use the definitions as clues and the words as the answers. Use graph paper to draw out your crossword puzzle. First put the words in the boxes going either down or across, remember in a crossword the words must be connected to at least one other word in the puzzle. After you get the words to fit in the puzzle, then number them down and across, if you need help numbering them let me know. Then use the numbers to write the definitions in the correct order in the Down and Across clue columns. Be sure to make a Master Copy and a Key. Turn in the vocabulary cards with the puzzle so I can mark them as used. For each word that is used correctly in the puzzle, 1 (one) point will be awarded.

### **Word Search**

Choose from 5-10 words from the vocabulary list that you have already made on notecards. Remember, you only get to use the words and definitions once for this kind of extra credit. Use the definitions as clues and the words as the answers. Use graph paper to draw out your Word Search. In word searches, words can go forward, backward, up, down, and diagonal. Once you have placed the vocabulary words in the puzzle, fill up the rest of the spaces with random letters. In the clue space, write the definitions for the words that are to be found in the puzzle. Be sure to make a Master Copy and a Key. Turn in the vocabulary cards with the puzzle so I can mark them as used.

### **Quiz**

Choose from 5-10 words from the vocabulary list that you have already made on notecards. Remember, you only get to use the words and definitions once for kind of extra credit. Use the definitions as clues and the words as the answers. Make a word bank with the vocabulary words and then leave a blank by the definition for the word. This Extra Credit can be done on regular wide ruled notebook paper. It must be hand written. Be sure to make a Master Copy and a Key. Turn in the vocabulary cards with the puzzle so I can mark them as used.

Dear Parents/Guardians and 6<sup>th</sup> Grade Math and RTI Students,

I am looking forward to having your student in math this year. This is going to be a very exciting year and it will be a very demanding year. This year your student will be taking the STAAR test as they did last year. I will give my all to prepare your student(s) for this test but it will take the help of you the parent/guardian and the student to achieve this goal. As long as all of us are working together, we can accomplish this goal.

I will be in close contact with parents/guardians via phone, notes/emails home, and personal conference. If there is anything you need to discuss with me please feel free to contact me and set up a meeting during my conferences, 9:52 to 10:40 and 1:02 to 1:47.

Sincerely, Mrs. S Allen



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Please only return bottom part of this page to Mrs. Allen's 6<sup>th</sup> Grade Math.

Please print, then sign and date below.

We, the parent/guardian \_\_\_\_\_  
(please print)

and student \_\_\_\_\_, have read these  
(please print)

rules and procedures and understand them. We will do our best to follow them to have a successful school year.

Parent/Guardian \_\_\_\_\_  
(please sign)

Student \_\_\_\_\_  
(please sign)

Date \_\_\_\_\_

This page will be kept on file for the entire school year.